

Diocesan School Board Application

NAME _____

ADDRESS _____

TELEPHONE (Work) _____ (Home) _____

FAX _____

E-MAIL _____

PARISH _____

HOW LONG REGISTERED? _____



Please give a brief description of your philosophy of Catholic School Education:

What is your perception of the Catholic schools in the Diocese?

Educational Experience: (A current resume may be attached)

Occupation: _____

Skills/Expertise _____



Community Involvement: _____

Parish Involvement _____

As a member what do you see as your contribution to the Diocesan School Board?

Please request a letter of recommendation from your Pastor. Have him comment on how long he has known you, your stewardship of talents at the parish, your ability to make a commitment, and how he would see you as an Ambassador for the Bishop.

Please return to:

**Diocesan School Board Application
Catholic Schools Office
Diocese of Phoenix
400 East Monroe Street
Phoenix, AZ 85004-2376

Fax: (602) 354-2443**

Diocesan School Board Pastor Reference

Please give this reference form to your pastor. Once this form is completed, ask that it be mailed to the Catholic Schools Office, 400 E. Monroe, Phoenix, AZ 85004 or faxed to (602) 354-2443.

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Dear _____

I am applying for a position on the Diocesan School Board. Would you be so kind as to complete this reference for me and mail or fax it to the Catholic Schools Office?

How have you seen this person utilize their talents for the church _____

What qualities would you say this person has that could enhance the Diocesan School Board?

Have you observed that this person meets their time commitments? _____

Would you recommend this person? _____ Yes _____ No

EXPECTATIONS OF BOARD MEMBERS

PERSONAL

- A willingness to give the time to serve conscientiously
- A willingness to attend board functions regularly
- The highest level of honesty, integrity, loyalty and prudence
- Ability to act without bias
- An inquiring mind open to both sides of an issue
- A willingness to disclose any existing or potential conflicts of interest
- Commitment to prayer
- Prepared for board meetings
- Attend mass on a weekly basis
- Commitment to Catholic education
- Enthusiastic
- Innovative
- A Positive attitude

PROFESSIONAL

- A commitment to the importance of service to the parish and school community
- A willingness to balance a prudent concern for fiscal stability with a spirit of creative risk-taking
- A willingness to learn while preparing for and serving as a board member
- Ability to look at the "common good"
- Ability to work in a group
- Commitment to provide services to all students
- Commitment to observation and evaluation
- A willingness to mentor others
- A willingness to give of your time and talents and follow through on commitments
- Ability to further knowledge about Catholic education

BOARD

- A commitment to understand and support the mission of the Diocesan School Board
- A commitment to support the teachings of the Catholic church
- Supportive of the Administrator
- Be alert to alternative solutions by keeping an open mind
- A willingness to serve within the directives outlined by the Diocesan School Board constitution/by-laws
- An appreciation for maintenance of confidentiality in matters pertaining to the board
- A willingness to support the board decisions even if not fully agreeing

TIME COMMITMENT

- 2-3 hour board meeting once a month
- 1 ½ hour committee meetings (2) monthly
- Some evenings/weekends
- Completing assigned task
- Preparation time for reviewing meeting materials
- In-service time commitment
- May be asked to participate in ad-hoc or special committee tasks
- 3 year term